

Notice of Findings

Notice To: Dawn Kropatsch - Director
Facility Name: MONTESSORI SCHOOL OF CASPER
Owner:
Site Address: 417 S. Elm
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/10/2019, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-44264, was provided on 09/13/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: During the 09/10/19 Facility Inspection it was discovered that adult working as staff did not have Wyoming Central Registry or Out of State Central registry on file.

Action Required: Adult was sent home. Please submit a Corrective action plan to the Licensing Office showing how you will assure that all adults have required information on file prior to working in the facility.

Corrective Action Plan Due Date: 09/25/2019
Corrective Action Plan Achieved Date: 09/20/2019
Compliance Due Date:
Compliance Achieved Date:

Action Met Comments: Received corrective action plan and new employee policies and procedures, showing a complete file review has been completed and polices updated to include more specific language showing that all employee qualifications must be completed and on file prior to staff beginning work.

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(i) Current TB test results and risk assessment in accordance with Wyoming Department of Health recommendation;

Explanation of Findings: During the 09/10/19 Facility Visit it was observed that adult working with children did not have TB risk assessment on file.

Action Required: Please submit a corrective action plan to the Licensing Office showing how all adults will meet all requirements prior to working in the facility.

Corrective Action Plan Due Date: 09/25/2019

Corrective Action Plan Achieved Date: 09/20/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Received corrective action plan and new employee policies and procedures, showing a complete file review has been completed and polices updated to include more specific language showing that all employee qualifications must be completed and on file prior to staff beginning work.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature: _____
Stoney Busch for Teddie Schrayer

Date: _____

CC:
Sara Trojan - Board President
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